

IAOC Meeting 2013-12-19 -5 GMT / 10:00 EST

Jari Arkko	[PRESENT]
Scott Bradner	[PRESENT]
Randy Bush	[PRESENT]
Chris Griffiths	[PRESENT, Chair]
Bob Hinden	[ABSENT]
Russ Housley	[PRESENT]
Ray Pelletier	[PRESENT, IAD]
Ole Jacobsen	[PRESENT]
Lynn St. Amour	[ABSENT]
Alexa Morris	[SCRIBE]

IAOC Agenda

1. Operations - 25 Minutes
 - a. Minutes
 - 2013-11-06
 - 2013-12-05
 - b. SF Retreat Actions Review
 - c. IAOC 2014 Goals Draft
 - d. Jan IAOC Call Change
 - e. AMS Mtg 11- 12 Feb Boston
 - f. Retreat 29 - 30 April 2014
2. Finance - 10 min
 - a. Comms Plan Proposed Changes
3. Meetings - 5 min
 - a. London
 - b. IETF 96 Selection
 - c. Notice to community re: 2016 - 2017 Meetings
4. Tools – 5 min
 - a. Tools Dev Update
5. Legal - N/A
6. Remote Access - N/A
7. AOB

Chris called the meeting to order at 10:02 AM EST.

1. Operations

a. Minutes

2013-11-06

2013-12-05

The 2013-12-5 minutes are ready for adoption with minor modifications. Scott moved and Chris seconded a motion to approve the 2013-12-5 minutes as modified. Without objection, the minutes were approved.

The minutes for the meeting in Vancouver have not been prepared as yet.

b. SF Retreat Actions Review

The IAOC reviewed the action items that emerged from the 2013 IAOC retreat in San Francisco. Two of the items will be discussed on today's call: the proposed changes to the IAOC communications plan and the IAOC 2014 goals. Still in progress, to be completed in Jan / Feb, is the IAOC venue selection criteria. Another documented goal, the metrics for IAOC 2013 goals is now no longer relevant as the goals have been completed.

c. IAOC 2014 Goals Draft

The IAOC 2014 Goals was circulated on the IAOC list. A request has been made to attach a timeline to the goals. Ray said he would propose timelines for consideration by the IAOC in January.

d. Jan IAOC Call Change

Because of a conflict with the ISOC Board of Trustees Retreat, the January 2014 IAOC call will be held on the secondary date, which is 16 January.

e. AMS Mtg 11- 12 Feb Boston

There will be a meeting with AMS on February 11-12 in Boston to include Chris, Russ, and Ray with AMS staff.

f. Retreat 29 - 30 April 2014

The IAOC is currently looking at Helsinki as the 2014 IAOC retreat location. Jari has offered to host. Jari cannot meet outside of Europe on the selected dates because of speaking commitments. While Helsinki remains the current choice, the IAOC acknowledged that changes to the IAOC composition might impact the final venue selection.

2. Finance - 10 min

a. Comms Plan Proposed Changes

The IAOC reviewed proposed changes to the Communications Plan.

Ray recommended deleting the following sections:

4.3 IETF Journal

“Periodically the IAOC shall provide reports in the IETF Journal. Reports in the Journal shall also be posted on the IAOC website” be deleted because it’s never been used.

5.2.2 Unaudited Financial Report

“The Unaudited Financial Report will provide an unaudited review of the financial performance of IASA against the previous year’s Budget in March or April of the following year. The unaudited report will not be available publicly, but will serve to inform the IAOC in anticipation of the audited financial report. The report is prepared by the Internet Society.”

This paragraph will be replaced with, “The unaudited Financial Report, prepared by the Internet Society, will provide a review of the annual financial performance against budget. This report will be available as soon after the end of the calendar year as possible, and will be made public.”

Randy also noted a subtle difference between a financial statement and a comparison to budget. We are really publishing an income statement.

5.2.3 Auditing Financial Report

“Audited Financial Report will provide an audited review of the financial performance of IASA against the Budget. The audited report will be available from the Internet Society by June of each year. “

IASA is not eligible for a separate audio or audited financial statement. IASA’s financial results are audited as a part of Internet Society’s financial audit and therefore combined in the consolidated financial statements of Internet Society. Therefore, it’s recommended that this point be removed.

5.2.6 Financial Forecast

“Financial forecast will be prepared quarterly and for ISOC Board of Trustee meetings as required.” Because the year-end financials are addressed in the IAOC budget process & calendar at <http://iaoc.ietf.org/budget-and-finance.html>.

5.3.6 IASA Annual Review

Delete: “In March of each year the IAOC shall publish an IASA Annual Review reporting on the financial and operational health of the organization, as well as its success in meeting its goals for the year.

This report has not been prepared, as it was considered that three Plenary reports a year provide the same information.

5.3.13 Audit Procedures

Delete this entire section, which states, "The IAOC and ISOC shall agree upon and publish procedures for reporting and auditing of the IASA accounts."

IASA is not eligible for a separate audit or audited financial statement. IASA financial results are audited as a part of Internet Society's financial audit and therefore combined in the consolidated financial statements of Internet Society. Therefore, ISOC recommends that point 5.3.13 in the Communication Plan be removed.

Scott said he wanted language in the Plan regarding the publication of subpoenas and responses. Ray proposed "All subpoenas and other legal requests received by the IAOC or the IETF will be published on the IAOC website together with their responses.", which was acceptable.

It was noted that any changes to the Communications Plan require community involvement. Next steps: informing the community of the intended changes.

3. Meetings - 5 min

a. London

Registration is open and current registration numbers are good -- paid registrations are trending with Paris and Quebec City. The first call with ICANN -- IETF 89 meeting host -- was held on Wednesday. ICANN is discussing options for a social event internally

Meetecho plans to cover four concurrent meeting tracks at IETF 89 and will also be experimenting with a fifth, unmanned, meeting recording as part of the effort to see how to simplify the streaming and recording process.

Nominet UK has agreed to provide local letters of invitation to IETF 89. Nominet UK is not even a meeting sponsor, but they stepped up and this willingness is appreciated.

b. IETF 96 Selection

Ray provided a recommendation of the Meetings Committee with regard to the venue for IETF 96 in July 2016. Until a contract is executed the venue is not disclosed.

c. Notice to community re: 2016 - 2017 Meetings

Ray and Chris have discussed goals for finalizing venue contracts. Ray will send notice about meetings for 2016, stating the expectation that we will close all 2016

meetings in 2014. Hoped to close on IETF 96 by end of year but Laura reports that hotel staffing changes may affect that possibility.

4. Tools – 5 min

a. Tools Development Update

+ Mail Archive

Russ reported that an announcement soliciting broader community use and testing is forthcoming soon, perhaps in the next week.

+ IPR Tool

A Statement of Work (SOW) is under development to improve the IPR portions of the Datatracker. The IAOC should expect something from the Tools Management Committee (TMC) shortly.

+ Agenda Scheduling Tool

We do not yet have total compliance, but we have substantial compliance. In order to use the 2013 budget funds allocated to this project, we are going to accept the tool now and get the few remaining things done under the warranty.

+ Wikis

The TMC is overseeing the movement of IETF issue trackers and wikis to ietf.org.

5. Legal

a. Subpoenas

Jorge received a request to authenticate an I-D and Alexa has done so. Ray has requested address for invoice. This one was completed quickly.

b. Other Legal Matters

Inspired by the desire to get the “Donate Now” button functioning on the website, ISOC has retained a credit card PCI DSS expert to issuers review security compliance.

6. Remote Access

Randy mentioned that, growing out of the 6man experiment, another experiment would continue at IETF 89. Someone will participate remotely using webrtc. By IETF 90 the goal is to have multiple people participating remotely. And then by IETF 91 they hope to further scale that out to other sessions. If all experiments are successful, webrtc remote participation could be formally deployed at IETF 92 in 2015.

7. AOB

As there was no other business, Chris adjourned the IAOC call at 10:27am EST.