

IAOC Meeting 2014-3-05 at 07:00 UTC

Attending:

Jari Arkko [PRESENT]
Kathy Brown [PRESENT]
Scott Bradner [PRESENT]
Randy Bush [PRESENT]
Tobias Gondrom [PRESENT]
Chris Griffiths [PRESENT, Chair]
Bob Hinden [PRESENT]
Russ Housley [PRESENT}
Ole Jacobsen [PRESENT]
Ray Pelletier [PRESENT, IAD]

Bernard Aboba [GUEST]
Leslie Daigle [GUEST]

Alexa Morris [SCRIBE]

IAOC Agenda

Chris called the meeting to order at 07:02 UTC.

1. Operations

a. Minutes

Ray reported that the minutes from 2014-02-20 were distributed but have not yet had adequate review.

b. IANA SLA

Since 2007 the IAOC has been implementing SLAs as part of an effort to regularize its relationship with contractors. This particular SLA deletes references to things that have been completed and it also adds tasks that have been requested by the IESG and IAB. The IESG wants monthly reports on timeouts on early allocations, which means that IANA will warn the IESG if an early allocation is about to expire before the expected RFC is published. The IAB has requested that ICANN engage a third-party reviewer to evaluate IANA's performance each year.

The IETF Protocol Registries Oversight Committee (IPROC), currently composed of Jari, Russ, Jonne, Bernard, Ray and ICANN staff, with IAB

Chair as IPROC Chair, recommends the adoption of the ICANN-IETF Supplemental Agreement.

RESOLUTION:

The IAOC approves the ICANN-IETF MoU 2014 Supplemental Agreement and requests the IAD to execute it on behalf of the IETF.

Randy moves and Scott seconded the motion to approve the IANA-IETF MOU Supplemental Agreement.

Jari Arkko [YES]
Scott Bradner [YES]
Kathy Brown [YES]
Randy Bush [YES]
Tobias Gondrom [YES]
Chris Griffiths [YES]
Russ Housley [YES]
Bob Hinden [YES]
Ole Jacobsen [YES]

The motion passed.

c. Hosting Multi-Year Support Agreement

The IAOC is considering the terms and conditions for a proposed IETF Multi-Event Support Agreement.

The IAD is to provide feedback to the company from the IAOC's review.

d. Meetings Financial Review - Preliminary Data

As part of the 2014 goals the IAOC decided to examine meeting expenses to determine if there were things within the cost structure that could be better controlled or reduced. Costs appear to be going up dramatically and this engenders concern, particularly as the IAOC is exploring locations such as Buenos Aires and others where the meeting space costs would be very high.

Ray performed a preliminary review of meeting costs per region for IETF 74 through IETF 88 (2009-2013). During that period of time there were seven meetings in North America, five in Europe and three in Asia Pacific.

Average Total Expenses:

North America: \$476, 000 USD (no meeting space charges)

Europe: \$715, 000 USD

APAC: \$569,000 USD

Average Meeting Space Cost:

North America: no charge

Europe \$194,000 USD

APAC: \$188,000 USD

Average Food & Beverage Cost:

North America: \$197, 000 USD (includes Continental breakfasts)

Europe: \$176,000 USD

APAC: \$122,000 USD

Average Network & Connectivity Costs (including labor):

North America: \$158, 000

Europe: \$176,000 (more onsite days & increased shipping costs)

APAC: \$168,000 (more onsite days & increased shipping costs)

VeriLAN is based in North America, so it's cheaper when the IETF meets there. When meetings are in Europe and Asia the team goes earlier and the shipping charges are also higher.

Average Room Rates:

North America: \$216 USD (with taxes & Internet access) (Note: IETF 84 - IETF 92 average: \$199)

Europe: \$217 USD (with taxes, Internet access & breakfast)

APAC: \$211 USD

How much of the costs are variable (i.e. are the meetings with higher attendance driving up the meeting costs?). Ray said that adding attendees does increase the cost, but their meeting fees more than cover any increased cost we pay.

The meeting costs go up from 2014 in years 2015 and 2016 principally because in 2014 there is only the meeting in London in which there are meeting space costs, there are two meetings in 2015 with meeting space costs, which is the routine, but in 2016 there are three meetings that have meeting space costs, and they are expensive in Latin America and Asia, although as yet there are not contracts there so the numbers had to be conservative.

In most regions we typically have contracts two to three years in advance, however we are not able to do this in Asia because of the cultural difference in how contracts are handled. We are just now

getting to the point of executing the Yokohama contract for IETF 94, in November of 2015.

e. IAOC Annual Welcome Aboard Dinner
Ray reported that the dinner will be at Bombay Palace at 8:30 PM. We will meet in lobby to taxi over and back.

f. Committee Chair Opportunities
Scott is willing to continue as chair of the Legal Committee. Russ is willing to continue as chair of the Technology Management Committee (TMC). Ole is willing to continue as chair of the Meetings Committee. Tobias volunteered to chair the Finance Committee.

g. IAOC Retreat
The IAOC discussed a possible change in the IAOC retreat dates but ultimately declined to change them. The retreat will take place 29-30 of April in Helsinki. Precise venue not yet determined but Ray will work with AMS to contract with a hotel and arrange logistics.

2. Finance - N/A

3. Meetings - 5 min

a. London
Attendance is currently up 118 attendees over what was projected, which puts attendance between Berlin (IETF 87) and Paris (IETF 83). When the IAOC conducted the venue preference survey, London, Berlin and Paris were the top three preferred cities in Europe and attendance numbers are supporting this. There are 221 first-time attendees here, and over nine hundred people checked in a Sunday. Registration revenue is \$69,000 higher than budgeted, which is good because we are down approximately \$85,000 on sponsorship. There are 60 countries represented here onsite.

b. Bits-N-Bites Planning Meeting
There is a BnB planning meeting Thursday in Belgrave at 3:20pm, with the goal of creating an organizational structure to manage the program. Kathy: if BnB costs approximately \$40,000 to produce, what is the IETF netting from the event? Ray: historically we have been breaking even on BnB.

4. Tools - 5 min

a. IPR Tool RFP
The IAOC will distribute a request for bids on the IPR RFP soon. The TMC will review the input received regarding the Statement of Work

(SOW) and will review bids from IDIQ vendors. The IAOC will also have the opportunity to review the bids.

b. Liaison Tool SOW

The SOW is currently undergoing review.

c. IETF Website Redesign Next Steps

The TMC has approved a SOW for the community for a two-week review period beginning next week. Following community review, the TMC will update the SOW as appropriate. The RFP will be distributed, with updated SOW, in early April. The TMC will review proposals and make recommendations to the IAOC by May 21, 2014. The IAOC will determine whether to award a contract on May 29, 2014.

5. Legal - N/A

6. Remote Participation Services - 10 Min - Bernard

Bernard reviewed the charter of the Remote Participation Services (RPS) Committee. The committee increased membership in 2014 to get more energy and complete the milestones. Bernard reviewed the progress made in 2013, which included expansion of the Meetecho experiment, pilot testing of Jitsi video bridge and an experiment with Cisco SX-20 remote participation in 6man.

Bernard presented the RPSC's proposed 2014 milestones, which include a committee-wide discussion of RPS deliverables and the assignment of volunteers to work on each of the major deliverables. The RPSC will also assist with a survey on the quality of existing remote participation services and then contribute to the development of a SOW relating to remote participation services for IETF meetings.

One issue that needs to be addressed is the issue of ADA compliance; the regulations apply to any vendor that the IETF selects, so the IETF may need to assess the accessibility of RPS for the disabled.

Bernard: the bottom line is that we are working with Sam and others to get feedback, and we can coordinate this process with Jitsi and Meetecho. We should also work with Cisco to see if they can assist with captioning.

By July of 2014 the RPSC will submit a report to the IAOC with 2015 recommendations, taking into consideration comments from the community.

7. AOB

a. IAOC Chair Election - 10 Min

The Chair's term changes at plenary: the current chair leads the plenary, and then hands the microphone to the incoming chair for the open microphone portion.

The IAOC went into executive session to elect the chair. Chris Griffiths was elected as the IAOC Chair for the coming year. The IAOC thanked him for his past and future service.

Randy nominated Chris Griffiths to serve as IAOC Chair. There were no other nominations. Chris accepted the nomination.

There was no further discussion. Scott moved and Bob seconded the appointment of Chris Griffiths as IAOC Chair.

Jari Arkko [YES]
Scott Bradner [YES]
Kathy Brown [YES]
Randy Bush [YES]
Chris Griffiths [ABSTAIN]
Russ Housley [YES]
Bob Hinden [YES]
Ole Jacobsen [YES]

b. Plenary Slides - 5 Min

The Plenary slides are ready.

Chris adjourned the meeting at 08:36 UTC.