IAOC Meeting 2014-09-11 10:00 AM EDT

Scott Bradner [PRESENT]
Kathy Brown [PRESENT]
Chris Griffiths, Chair [PRESENT]
Bob Hinden [PRESENT]
Tobias Gondrom [PRESENT]
Ray Pelletier [PRESENT, IAD]
Russ Housley [PRESENT]
Randy Bush [PRESENT]
Jari Arkko [PRESENT]

Greg Kapfer, Guest

Michele Gehrke [SCRIBE]

IAOC Meeting Agenda

====================

1. Operations - 10 Min
a. Minutes
        2014-07-10
        2014-07-23
b. Admin support
c. RSE Position
d. ISE Extension

2. Finance - 10 Min
a. Toronto Update
b. 2014 Year End Forecast
c. 2015 - 2016 Draft Budget
d. Donate Now Program

3. Meetings - 15 Min
a. IETF 98
b. Honolulu Update
c. Hilton Multi-Event Agreement
d. Multi-Event Agreement Update
e. Welcome Reception Practices
f. 2016 & 2017 Meetings Update

4. Tools - 10 Min
a. IETF Website Revamp

b. IMAP Server - Confidential
c. iCal Server
d. SOWs for Community Review
e. RFC Editor Tools Update
f. IDIQ RFP

5. Legal
a. Glassey, et al v. Microsemi Inc., et al

6. RPS - N/A

7. AOB

Meeting called to order at 10:05 AM EDT.

1. Operations

a. Minutes
    2014-07-10
    2014-07-23
The above referenced meeting minutes have not been completed.
These meeting minutes will be discussed during the September 25,
2014 meeting.

b. Admin Support
Michele Gehrke, Executive Assistant to Kathy Brown, will be taking our
meeting minutes for the remainder of 2014. Funds have been
budgeted for administrative support in 2015.

c. RSE Position

On 9 July the IAB requested that the RSE Position level of effort be
increased from July 2014 through 31 December 2015 to make
progress on major and minor initiatives. It is estimated that the work
would be completed by 31 December 2015.

Funding for increasing RSE position level of effort in 2014 is available
with existing 2014 funds. Funding for 2015 will be a matter for the
2015 Budget.

In Toronto the IAOC elected to postpone action pending a
determination of the nature of the employment by ISOC. That has
been concluded with a decision of no change.

Funding increase is estimated to be from $_____ per month to $_____ per month.

Resolution:
The IAOC approves the increase of the level of effort and funding for the RSE position as requested by the IAB for the period July through 31 December 2015, and requests the Internet Society to effect such contractual relationships with the RSE as necessary to effect this action.

The RSE Position was motioned by Scott Bradner and Russ Housley seconded the motion.

The vote results are as follows:

Bob Hinden [YES]
Chris Griffiths [YES]
Jari Arkko [YES]
Kathy Brown [YES]
Randy Bush [YES]
Russ Housley [YES]
Scott Bradner [YES]
Tobias Gondrom [YES]

The vote passes with a unanimous Yes vote.

d. ISE Extension

Following a process of review that included obtaining community feedback, on 6 August the IAB requested the IAOC take the necessary contractual steps to extend Nevil Brownlee as the Independent Submissions Editor for two more years.

Nevil has indicated a willingness to continue and has obtained employer support for his continuing in the position of ISE.

The ISE position is a volunteer position and is not compensated, although expenses reasonable and necessary to fulfill the responsibilities of ISE are reimbursed.

Resolution

The IAOC approves the request of the IAB to extend Nevil Brownlee as the Independent Submissions Editor for the period 15 February 2015

to 14 February 2017 and requests the Internet Society to enter into such agreements as necessary to effect this action.

The ISE Extension was motioned by Scott Bradner and Bob Hinden seconded the motion.

The vote results are as follows:

Bob Hinden [YES]
Chris Griffiths [YES]
Jari Arkko [YES]
Kathy Brown [YES]
Randy Bush [YES]
Russ Housley [YES]
Scott Bradner [YES]
Tobias Gondrom [YES]

The vote passes with a unanimous Yes vote.

2.   Finance

   a. Toronto Update

Revenues were $1,372K, the budget was $1,208K for a positive variance of $164K.

Registration revenues were up $74K and Sponsorships were up $50K.

   b. 2014 Year End Forecast

	Budget	Actual	Variance
1. Revenues	$3,955	$4,121	$166
2. Expenses	$5,817	$5,658	$159
3. ISOC	$1,862	$1,537	$325
4. Tools	$250	$91	$159
5. ISOC	$2,112	$1,628	$484

c. 2015 - 2016 Draft Budget

Ray reviewed the preliminary work of the Finance committee concerning assumptions about the possible need for an increase in the registration fee for 2015, the likelihood of having to collect VAT on registration fees for the meeting in Prague, the change to the schedule for Bits-N-Bites to every other meeting, and anticipated changes to

current contracts with service providers.

Ray noted that the $650 registration fee had not changed in four years and before that it had been $635 for three years.

The IAOC discussed the need to discuss any registration fee increase with the community before it adopted a budget and said it would need to see what 2016 looked like to see if further increases may be needed then.

   d.   Donate Now Program

Ray reported that the technology had been tested for this individual giving program and that the credit card processing system had been made PCI DSS compliant. He noted that the IAOC had approved the program some time ago and asked whether there were any objections to proceeding. There were no objections. Ray said he would coordinate with the Internet Society on the messaging for the launch.

3. Meetings

   a. IETF 98

Ray reported on the recommendation from the Meetings Committee for the venue for IETF 98 in March of 2017. A site trip was conducted and two cities were visited. In one city there was limited guest rooms availability as a result city-wide events and the overflow hotels would have been at the airport, quite remote from the venue location. And there were concerns about the network as well.

Ray went through the venue selection criteria with the committee:

Venue Selection Criteria
   • Optimal facility - "One Roof"
   • Meeting Space - adequate in size and layout to accommodate meeting and participant networking where possible
   • Technology - capable of supporting meeting network requirements
   • Guest Rooms at HQ hotel - sufficient in number, adequate network, or will accept IETF network
   • Venue Surroundings - proximately surrounded by other hotels, restaurants and bars, within walking distance; not isolated
   • Cost of space, food and beverage, guest rooms -
   • Hostable/Sponsorable

- Overflow Hotels - These are hotels under contract. Typically within walking distance of the venue and have varying guest room rates.
- Travel - Ease of access, number of hops. Is the travel to the venue at a reasonably acceptable cost, time, and burden for participants traveling from the regions? Are there other, e.g., visa, barriers to entry?
- Contractual - Can the venue and hotels be put under contract?
- Risk - are there risks associated with this venue over these dates?
- Safety - Are there safety concerns for the participants at this venue?

The recommended venue is in the center of the city, a hotel with acceptable meeting space – "one roof facility", that is meeting space and guest rooms under one roof, good guest room rates, willingness for the IETF to take over the meeting space and guest room networks, and surrounded by other hotels, restaurants and bars within walking distance. In addition the city will provide financial incentives if the meeting is held there.

Resolution

The IAOC accepts the Meetings Committee recommendation and selects the <confidential> _____Hotel </confidential>for IETF 98 and requests the Internet Society to execute such agreements to effect this action.

The resolution was moved by Bob Hinden and seconded by Russ Housley.

The vote results are as follows:

Bob Hinden [YES]
Chris Griffiths [YES]
Jari Arkko [YES]
Kathy Brown [YES]
Randy Bush [YES]
Russ Housley [YES]
Scott Bradner [YES]
Tobias Gondrom [YES]

The vote passes with a unanimous Yes vote.

b. Honolulu Update

The meeting is 61 Days away. Paid registration is trending with Paris IETF 83.

Sponsors include the Host, Cisco; Welcome Reception, NBCUniversal, and circuits, Time Warner

    c. Hilton Multi-Event Agreement
The Agreement has been executed.

    d. Multi-Event Agreement Update

Discussions with a prospective Multi-Event Agreement host have not been successful.

    e. Welcome Reception Practices

Ray summarized the new Welcome Reception sponsorship options:

1. Tier 1 - $30K - Traditional - cash bar
2. Tier 2 - $50K - Enhanced - two drink tickets

    f. 2016 & 2017 Meetings Update

Ray reported for 2016:
  95 Buenos Aires – Contract at Hilton for review.
  96 Berlin – Juniper is the Host.
  97 Asian – Two cities in different countries are under consideration with a total of 6 venues.

For 2017 we are looking at North America, Europe and Asia-Pacific, for IETFs' 98 – 100.

4. Tools - 10 Min

1. Tools Activity
 a. IETF Website Revamp
    A recommendation for the vendor is pending TMC identification of a PM for the project.

 b. IMAP Server
    The TMC is satisfied with the vendor responses to its questions. A

contract is pending.

  c. iCal Server
This is in work by AMS. DAViCal is the leading candidate.

  d. There are three Statements of Work (SOWs) out for Community
Review
        1. RFC Editor automation of stats and reports
        2. RFC Editor website revamp
        3. Digital Object Identifiers

  e. RFC Editor Tools Update
     There are multiple SOWs in work, Publication Format Converter,
rfclint, idnits, SVGCheck, text submission converter, and xmlrfcdiff.

f. IDIQ RFP
     The TMC will be sending an RFP seeking new developers for IDIQ
work.

5. Legal

Suit has been filed against the Internet Society and the IETF in the
matter of Todd S. Glassey v. MicroSemi Inc et al.

Suit claims IETF produced the network standards that infringe on
rights held by Glassey and that IETF is a subdivision of ISOC. IETF
includes management, the IETF membership as a whole, and particular
working groups including IPR, GEOPriv, PKIX, and such standards as
DNSSEC.

The complaint and all related documents are located at:
<https://iaoc.ietf.org/subpoenas.html>

We are conferring with Jorge to get an initial read. ISOC will update
the IAOC group of its findings. Ray is to communicate directly with
Kathy Brown on this matter. The Internet Society and its legal team
have the lead in this matter.

6. RPS – N/A

7. AOB - N/A

Chris adjourned the meeting at 11:03 AM.