

## **IAOC Meeting 2015-02-26 10:00AM EST**

Chris Griffiths called the meeting to order at 10:00AM EST. A quorum was established.

### **Attendees Present:**

Jari Arkko  
Scott Bradner  
Kathy Brown  
Tobias Gondrom  
Chris Griffiths (Chair)  
Bob Hinden  
Russ Housley  
Ray Pelletier (IAD)

### **Absent:**

Randy Bush

### **Guests:**

Benson Schliesser  
Ole Jacobsen

Scribe: Michele Gehrke

### **Agenda**

1. Operations
  - a. Minutes
    - 2014-12-18
    - 2015-01-29
  - b. ICANN - IETF 2015 SLA
  - c. Dallas IAOC Meeting Early Start
  - d. Committees & Chairs
  - e. RFC Production Center RFP Update
  - f. IAOC Retreat
2. Finance
  - a. E-Vote to Hold Bits-N-Bites Event at IETF 93 in Prague
3. Meetings - 10 min
  - a. IETF 92 Dallas Update
  - b. IETF 93 Prague Hosting
  - c. IETF 94 Yokohama Contracts Update
4. Tools
  - a. RFC Format-related SOWs

- b. RFI RFC PDF Fonts
- c. Software Development RFP

## 5. Legal

- a. Privacy Statement
- b. Glassey v. Microsemi Update
- c. RFC Templates

## 6. RPS - N/A

## 7. AOB

### **1. Operations**

#### a. Minutes

Scott made the motion to approve the IAOC minutes of December 18, 2014 and January 29, 2015. Chris seconded the motion.

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Without objection the minutes of December 18, 2014 and January 29, 2015 were approved.

#### b. ICANN - IETF 2015 Supplemental Agreement

Ray informed the group to expect a recommendation to the IAOC from the IETF Protocol Registries Overnight Committee (IPROC) within the next week or so. It will likely be based upon Version 12 of the document. The discussion by IPROC was centered on rights regarding software developed by ICANN in support of the registries.

#### c. Dallas IAOC Meeting Early Start

Ray discussed that the IAOC and Trust have experienced difficulty completing the agendas at its meetings during IETF. The current scheduled meetings are held from 07:30-09:00. It was proposed and agreed to that these meetings now begin at 7:15am with breakfast being served at 6:45am.

#### d. Committees & Chairs

Ray reminded everyone that within the next couple of weeks, a notice will go out regarding a call for nominations for the IAOC and the IETF Trust Chair positions.

#### e. RFC Production Center RFP Update

Ray informed the team that the RFC Production Center contract with AMS expires 31 December 2015 with no additional extensions permitted under the contract. He stated that the RFP should be issued in June 2015 to provide time for proposals, reviews, an award and transition, if necessary, by November 2015 and pointed out that the RFC 6635 RFC Editor Model (Version 2) governs the process.

In addition under RFC 6635:

- The IAOC establishes the contract process, including the steps necessary to issue an RFP when necessary, the timing, and the contracting procedures.
- The IAOC establishes the Selection Committee, which will consist of the RSE, the IAD, and other members selected by the RSOC and the IAOC. The Committee shall be chaired by the RSE.
- The Selection Committee selects the vendor, subject to the successful negotiation of a contract approved by the IAOC.

The draft timeline is as follows:

Nov 2014 RPC Selection Committee Meets at IETF 91

May 2015 SOW completed

Jun 2015 RFP Issued

Nov 2015 Award and Transition Begins

The Statement of Work review process is underway, led by the RFC Series Editor.

Russ stated that he had no issues with Randy or Bob serving past their IAOC terms. Both Randy and Bob are willing to do so. Ray will have this sorted out by the meeting in Dallas in March.

#### f. IAOC Retreat

Ray informed the team that five (5) hotels near the Paddington Station in London are being considered for the IAOC Retreat in late April. All prices are high – between \$250-\$300/night. Ray will come back and share a list of recommendations. Russ raised the fact that the US Government allows \$336 per diem for London.

## 2. Finance

**Ray said that the IAOC Administrative Procedures requires that we record in the minutes any e-votes, therefore we are including the E-Vote to Hold Bits-N-Bites Event at IETF 93 in Prague**

As a matter of record:

On 6 – 7 February 2015 an e-vote was conducted to approve holding a Bits-N-Bites event at IETF 93 in Prague at a cost not-to-exceed \$40,000

The vote results are as follows:

Jari Arkko [YES]

Scott Bradner [YES]

Kathy Brown [YES]

Randy Bush [YES]

Tobias Gondrom [YES]

Chris Griffiths [YES]

Bob Hinden [YES]

Russ Housley [YES]

The vote passes with a unanimous Yes vote.

Background:

The adopted 2015 Budget anticipated there would be a Bits-N-Bites event at the IETF meetings in Dallas and Yokohama. No Bits-N-Bites event or budget was planned for IETF 93 in Prague. Expressions of interest in participating in a Bits-N-Bites in Prague have been received from five potential sponsors, including Comcast, A10 Networks, CableLabs, the Linux Foundation and Brocade.

AMS has confirmed that there is space available for the event, and ISOC has indicated it feels with the expressions of interest it can acquire sponsors to cover the budgeted cost, and likely more. The Budget for the event would be a not-to-exceed \$40,000. Revenues are anticipated to be \$60,000.

Planning will begin immediately after approval of the event and the IAOC will be provided updates in the IAD Weekly Reports.

### **3. Meetings**

#### **a. IETF 92 Dallas Update**

Ray informed the team that currently there are 793 Registered, 357 Paid, 139 LOI's, 111 First Timers. Our Paid is trending in line with IETF 90 Toronto with 1,196. Our budget is 1,120 Paid.

Bits-N-Bites: We have six (6) companies signed. Huawei will have three different tables.

Our budget expectations:

Reg revenue: \$763.5K

Sponsorships: \$508K

Hotel Commission: \$40K

Total: \$1.3M

#### **b. IETF 93 Prague Hosting**

Ray stated that there are two companies working out details for the co-hosting in Prague and should be done in time for the Plenary in Dallas.

#### **c. IETF 94 Yokohama Contracts Update**

Ray explained the final contact with Japanese Travel Bureau for overflow housing is pending and the revisions to our agreement with InterContinental in Yokohama are expected to conclude this week.

#### 4. Tools

##### a. RFC Format-related SOWs

Ray informed the team that the Community input was completed on 17 February with little input. SOWs to be updated by TMC with RSE, then released as one or more RFPs. Russ stated that we decided to send them out regardless of how we do the procurements.

##### b. RFI RFC PDF Fonts

Ray said the RFI inputs concluded on 25 February. RSE will evaluate and recommend next steps to RSOC.

##### c. Software Development RFP

Ray informed the committee that no proposals were received for the software developers RFP. The TMC will consider next steps, such as extending the deadline?

#### 5. Legal

##### a. Privacy Statement

Ray informed the team that the proposed IETF website privacy policy will undergo revision following community input is in process.

##### b. Glassey v. Microsemi Update

Ray said that briefs to appeal the court's dismissal of the case are due from Plaintiffs on 8 April

##### c. RFC Templates

25 February ended the comment period for proposed language in the Trust Legal Provisions permitting modifications to Templates in RFCs. Ray continued that the Legal committee will review the community input and make a recommendation to the IETF Trust. Ray anticipates there will be an e-vote within next week by the IETF Trust.

#### 6. RPS - N/A

#### 7. AOB

No other business was discussed.

Chris adjourned the IAOC Meeting at 10:25AM EST.