Meeting: IAOC Meeting

Date: The meeting was called to order at 12:00PM by Tobias Gondrom, 2015-05-28. Quorum was established.

Attendees Present:
Jari Arkko
Lou Berger
Scott Bradner
Kathy Brown
Tobias Gondrom (Chair)
Ray Pelletier (IAD)
Benson Schliesser
Andrew Sullivan

Guests: Ole Jacobsen, Laura Nugent, Heather Flanagan
Scribe: Michele Gehrke

1. Operations
a. Minutes
2015-02-26
2015-03-25
2015-04-28

A motion to approve the February 26th and March 25th minutes was moved by Scott and seconded by Tobias. Minutes are approved. Revisions were needed for the April 28th minutes and the revised minutes will be on the next agenda..

b. IANA SLA
1. Transition
a. PTI - Post Transition IANA proposed
b. Timing

Andrew gave an update on the current status of the IANA transition and the IAOC discussed the state of the 2015 SLA.

c. Hackathon

1. Prague – Cisco to host - working details with them
2. Yokohama – Cisco confirmed as host
3. 2016 - Annual Sponsor?

Ray explained that we hope to continue the Hackathon as a sponsorable event in 2016.

Jari asked how do we structure sponsorship for these kinds of events? Ray said that this could perhaps be an annual sponsorship. He will discuss with ISOC sponsorship team.

2. Finance
a. March Financials

Ray reported on the March financials.

	Meeting Month - Dallas	
Revenues	$1.4M	+ $126K over budget YTD
Expenses	$921K	- $34K under Budget YTD
Registration	$50K over Budget YTD	
In-Kind	$50K over Budget YTD	Represents hotel contribution to Welcome Reception
Misc. Revenue	$44K	Fees, reimbursements, tax rebates, guest room comps
RFC Editor	$10K under Budget YTD	
NOC	$13K under Budget YTD	
IASA	$12.5K under Budget YTD	
Meeting Expenses	$10K over Budget YTD	

Ray is working with the Finance Committee and Lou to reformat the financial statements to breakdown the meeting expense costs and the operational expense costs on a monthly and annual basis.

b. Budget Process Calendar Update
Lou has asked Ray to update the Budget Process Calendar to reflect the reality of the processing of the monthly financial statements, because, given the reality of the timing of the committee schedule and delivery of the statement, the review of the statement by the Finance committee is actually one month later than in the published calendar.

c. Sustainability Plan
Ray reported that the ISOC Plan of Activities to Sustain the IETF from 2016 -2025 will be focusing on three primary needs:

1. Financial Capital
2. Intellectual Capital
3. Political Capital

Sustainability Next Steps
1. Inventory and evaluate current ISOC activities, their Impact on sustainability, and their cost in terms of manpower and expense

2. Stand up Intellectual Capital Working Group
3. Stand up Political Capital Working Group

d. IETF Endowment
Kathy gave an update on the status of the Endowment.

3. Meetings
a. Prague
Ray reported that to date, we have 406 registered for the meeting and 134 paid. Paid registrations are trending with IETFs 92 and 91: Dallas paid 1,185; Honolulu paid 1,068; the Prague budget forecasts 1,225 paid attendees. We have also issued 137 Letters of Invitation.

b. IETF 100

The IAOC and Ole discussed the options for IETF 100.

4. Tools

a. RFC Production Center RFP Authorization

Ray provided background on the need and process for an RFP for the RFC Production Center contract in 2015.

1. RFC Production Center contract with AMS expires 31 December 2015 with no additional extensions permitted under the contract.
2. An RFP must be issued
3. The process for selecting the RPC is governed by RFC 6635

> 4.1. Vendor Selection for the Production and Publisher Functions
>
> As stated earlier, vendor selection is done in cooperation with the streams and under the final authority of the IAOC.
>
> The RSE owns and develops the work definition (the SOW) and participates in the IASA vendor selection process. The work definition is created within the IASA budget and takes into account the stream managers and community input.

The process to select and contract for an RFC Production Center, RFC Publisher, and other RFC-related services, is as follows:

- The IAOC establishes the contract process, including the steps necessary to issue an RFP when necessary, the timing, and the contracting procedures.

- The IAOC establishes the Selection Committee, which will consist of the RSE, the IAD, and other members selected by the RSOC and the IAOC. The Committee shall be chaired by the RSE.
- The Selection Committee selects the vendor, subject to the successful negotiation of a contract approved by the IAOC. In the event that a contract cannot be reached, the matter shall be referred to the Selection Committee for further action.
- The Selection Committee may select an RFC Publisher either through the IASA RFP process or, at the Committee's option, the Committee may select the IETF Secretariat to provide RFC Publisher services, subject to negotiations in accordance with the IASA procedures.

4. The RFC Series Editor led the process updating the RPC SOW that included community review, RPC Selection Committee review and TMC review.

5. The RSE, the RPC Selection Committee, and TMC approved the SOW and request the IAOC to authorize the issuance of the RFP for the RPC.

6. Draft Schedule:
- 8 Jun RFP issued
- 3 Aug Proposals Due
- 10 Sep RPC Selection Cmte Selection
- 24 Sep IAOC approves negotiations
- 22 Oct IAOC award
- 1 Nov Transition begins

7. Resolution
The IAOC authorizes the issuance of a Request for Proposals for RFC Production Services in accordance with the SOW dated 27 May 2015 and requests the Internet Society to issue the RFP.

The motion to approve the resolution was made by Scott and seconded by Andrew.

The vote results are as follows:

Jari Arkko [YES]
Lou Berger [YES]
Scott Bradner [YES]
Kathy Brown [YES]
Tobias Gondrom [YES]
Benson Schliesser [YES]
Andrew Sullivan [YES]

The resolution passes with a unanimous Yes vote.

5. Legal

a. BCP 101 Update
Scott said he posted the BCP 101 draft update and has received feedback from some on the IAOC, however he would like to hear from additional IAOC members. Comments should be made on the IAOC list. Scott to post a revision once all comments are collected. Once completed Tobias will send a letter to the IETF list and say why we are doing it.

b. Suits Update

Scott said the suit is ongoing and will keep the IAOC updated.

6. Remote Participation Services
No update.

7. AOB

There being no further business Tobias adjourned the IAOC meeting at 1:05PM.