IAOC Meeting April 5, 2016, 08:00 AM
At IETF 95 in Buenos Aires, Argentina

Attending:

Jari Arkko	[PRESENT]
Lou Berger	[PRESENT]
Scott Bradner	[PRESENT]
Kathy Brown	[PRESENT]
Leslie Daigle, Chair	[PRESENT]
Tobias Gondrom	[PRESENT]
Ray Pelletier, IAD	[PRESENT]
Benson Schliesser	[PRESENT]

Alexa Morris, Secretariat	[SCRIBE]
Greg Wood, ISOC, Communications	[GUEST]
Heather Flanagan, RSE	[GUEST]
Ole Jacobsen, Chair, Meetings Cmte	[GUEST]
Lynn McNair, Partnership Development	[GUEST]
Linda Klieforth, ISOC HR Director	[GUEST]
Robert Sparks, Tool Developmemt PM	[GUEST]
Russ Housley, Chair, Tools Cmte	[GUEST]

IAOC AGENDA

1. Operations
a. Election of IAOC Chair

Scott called the meeting to order at 0800 and stated that the first order of business was to elect a chair.

Scott: I'm going to start by explaining the process. First, I will ask for nominations. Then, each person nominated will make a statement. When the statements have concluded, everyone but the voting members of the IAOC will leave the room, including the candidates. Each candidate will come back in the room to speak with the IAOC. Then everyone will come back into the room, and a formal vote will be taken.

Benson nominated Tobias. Leslie self-nominated.

The process described by Scott was then followed.

When everybody had returned to the room Tobias withdrew his nomination.

Ray then distributed paper ballots.

The IAOC voted and Russ tallied the ballots. The IAOC voted unanimously to appoint Leslie to the role of IAOC Chair. Scott thanked Tobias for his time and service in the past year, as did Leslie.

Scott then handed control of the meeting to Leslie.

b. Minutes
     2016-02-25
     2016-03-24

Ray: I have received minutes from Michele, but I have not yet had opportunity to review them.

Leslie: it's clear that we want to get the minutes out more quickly, so we need to figure out how to fix this.

Lou: As soon as Ray receives the minutes he should distribute them, without reviewing them. Send the raw notes and ask everyone on the IAOC to add corrections. Also would be good to make the recordings available.

Andrew: There are other parts of the IETF that manage to do this successfully, so the IAOC should be able to do it too. The minutes don't have to be perfect when they are distributed; let's put the rough minutes in the wiki and work on them in there.

Ray: I generally like to go through them to identify confidential information, which Michele may not know how to identify.

Scott: Ray, have you ever removed any content from the raw minutes, because you felt the IAOC shouldn't see it.

Ray: no.

Tobias: I believe the minutes should go up for review within one day of the meeting.

c. IAOC Retreat Agenda Call

Tobias: I previously sent email asking for retreat agenda items.

Leslie: I would like to request that people identify anything they want to be noted as key priorities.

Scott: There are a number of things that were identified in the last several weeks that should be on the agenda.

Tobias: Please resend any topic sent previously. At the moment, there are more topics than the IAOC has time to address.

Leslie: I plan to put together an actual meeting plan and distribute it to the group in order to solicit comments.

Tobias: People should indicate how much time they think their topic needs.

Benson: I have a few notes that I will send out in email.

Lou: As do I.

Ray: I will point out that the IAOC retreat is 29 days from today. If someone adds an item to the agenda, they should also be prepared to facilitate the discussion.

d. IAOC Dinner:
Ray: I'm looking for nearby restaurant with a private room. The dinner will be directly following the Plenary.

2. Finance
a. IETF 95 Finances

Ray: The IETF 95 budgeted revenue was $738,000. The actual revenue to date is $642,000. While this is significantly below budget, it's not as bad as was recently predicted.

Paid attendance: 646K $93K below Budget.

Sponsorships were budged to come in $538,000USD and the actual is $372,000USD, $166K below Budget. There were some sponsorships secured in the last couple of weeks, so the sponsorship revenue is also better than recent projections.

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Meeting Registration Numbers

Ray: Budget was 1,070 attendees; we have 927 paid registrations as of today. This is a variance of 143 paid registrations.

However, remote participation numbers have skyrocketed. We have 455 registered remote participants at IETF 95. IETF 94 in Yokohama there were 77 remote registrations. 218 of these list themselves as first time attendees.

Lou: We need a definition of what a remote attendee is. Is it an individual, or is it a site? This is more of an IETF decision than an IAOC one, but a decision should be made. My own view is that if we have a remote hub, everyone participating at that hub should count as a participant. But, either way, we need to provide some direction.

Ray displayed the paid meeting registration graph.
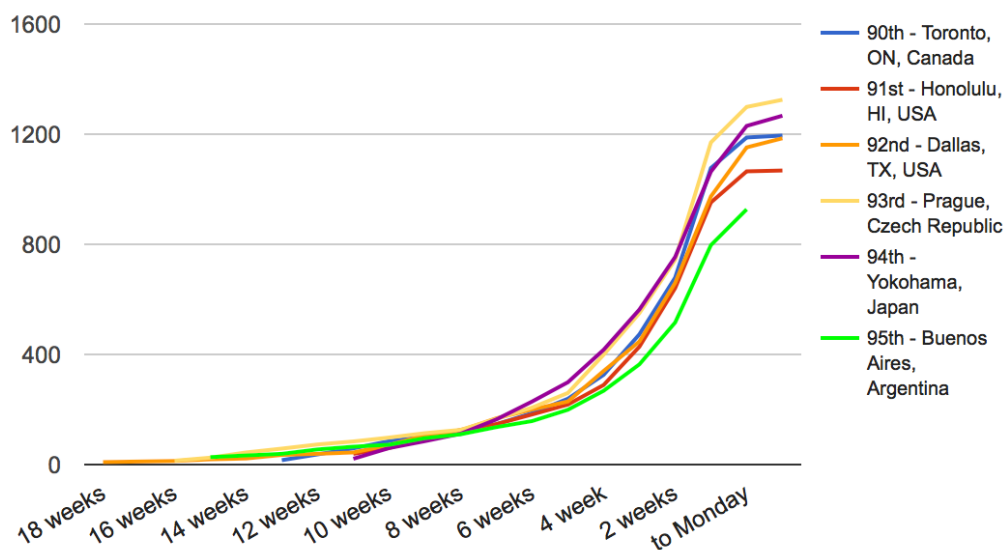
Ray: This is the meeting registration graph, which shows the trend compared to past meetings. As you can see, registration for IETF 95 fell off at the end, and went flat, unlike other meetings. When I was reporting back to the IAOC earlier, I compared the paid registration trend to that of IETF 91 in Honolulu, and then it changed.

3. Meetings
a. IETF 101 Venue Selection

Ray reported on the meetings committee recommendation for IETF 101.

b. IETF 100 Update

Ray reported that contracts had been signed for IETF 100 in Singapore and that the meeting site could be announced at Plenary.

Ray: The IETF will be in Singapore, at the Raffles Convention Center. <confidential> </confidential> The contract is signed and can be announced in Plenary.

c. Venue Selection BOF

Ray: The BoF is this Thursday and the slides are in preparation. Fred Baker will be chairing the BOF. Everyone is welcome.

4. Tools
a. Mail Archive Improvements Award

Ray: We are waiting for a proposal from AMS.

b. RFC Editor Tools Update

Heather: We are working to change the RFC format. The process has gone more smoothly than expected. What happens next is that we have a couple of weeks to wrap up editing drafts; we are currently awaiting feedback from the Tools Team. Then we can start working on the RFP, which we expect to post in April. I don't yet have a feel for cost, but it should be coming up in couple of months, certainly before Berlin. Everything to date has taken longer than expected.

There is also the RFC format CSS. Currently working on a SOW and will go back to the Tools Team in next few days for review and discussion. This is separate because it is not code, and will need to go to the community for review once the Tools Team says it's ready.

Lou: Are the finance requirements known?

Russ: The 2016 budget is $200,000USD for all software development. There are 10 projects, 11 with CSS project. We have committed $120,000 at this point and are holding off on all other projects until we get these bids, so that we can push other projects if necessary.

Heather: When this process is underway, the next project should be an infrastructure refresh. AMS has done a lot of work on this, but more work is

needed. The project will cover refactoring the database(s) and updating the tools as necessary to match. We want to reduce the redundancies in the database and streamline data where possible. One question: Should we all be using the Datatracker for everything? For most things? The output of the project will be an API(s) to make the data more accessible to external developers, because data on RFCs, errata, etc. should be made more available. How can we make this something that the Code Sprint folks could tackle? These things are under just discussion now, but in 2016 a small design team will work to define full requirements and write an SOW. In 2017, I expect we will post the RFP and start making changes. No other major initiatives should be planned for the RFC Editor during this time. Since this is infrastructure, it will not be work that is visible to the community, but I wanted to make sure that you knew it was coming.

c. Tools Under Development Update

Robert: There are three projects underway.

Currently under development:
1. Review team tracker

2. Interim Meeting Management

Work is underway and there will be a demo later this week.

3. Manual Post Tracking

This project has gone much more slowly than anticipated. The organization tackling this project is working with the IETF for the first time, and there was a learning curve. I expect it to start working much faster now.

Upcoming Funded Projects:
Improving mail archiving browsing project.

Maintenance / Volunteer Projects:

Improvements to community lists
– Especially for groups
Migrating WG wikis
Evolution of meeting proceedings
Making it easier to find the list archives
Stopping the large influx of spam into the archives
– Currently 100s/day
Moving away the large accumulated spam collection
Reconfiguring lists to use the global-whitelist

Adding headers when forwarding mail via aliases
HTML-ized views of drafts and RFCs

d. IETF Website Update

Greg: Torchbox is finishing the Wagtail build and is working through the punch list for front-end bugs. ISOC has a contractor moving content; approximately 600 pages have been moved already. ISOC / IAOC are now developing a SOW to extend, and improve, the website's connectivity to the Datatracker. This new functionality is focusing on adding 'people' and 'groups' as data taken from the Datatracker (versus a separate source).

AMS is working with Torchbox to move the site to an AMS-controlled staging serve in the next several weeks. We are planning a staged rollout plan, which will have the new website in place by IETF 96. This is going more slowly than anticipated, but we will end up in better place long term because we are taking the time to do this right. We are connected with Tools Team and AMS, who are stakeholders in this process.

Russ: The website folks approached Tools about some additional funding and we've prioritized this.

5. Legal
 a. Privacy Policy

Scott: We need some more data about what data AMS stores; we need to resolve what cookies are being kept. And we have a few more questions, such as should the IETF meeting app be put into the privacy policy?

6. AOB

a. Plenary Report

No comments.

Leslie: Are the IAOC, IESG and IAB all going to be on the stage at the same time?

Andrew: we received no negative comments about having everyone on the stage.

Jari: it's difficult to manage.

Leslie: It's also really hard for us as participants to see everyone in our leadership and ask our own questions.

Andrew: yes, but it's handy to have the whole group there because you can redirect questions as appropriate.