IAOC Meeting 2016-05-05

Attendees Present
Jari Arkko
Lou Berger
Scott Bradner
Kathy Brown
Leslie Daigle, Chair
Tobias Gondrom
Ray Pelletier
Benson Schliesser
Andrew Sullivan

Ex-officio
Alexa Morris, Scribe
Russ Housley, Guest
Ole Jacobsen, Guest
David Frolio, Guest
Laura Nugent, Guest

Agenda

Leslie called the meeting to order at 14:26 PM EDT.

1. Minutes
 2016-02-25
 2016-03-24
 2016-04-05
 2016-04-21

Scott moved to approve the minutes of February 5, 2016, March 24, 2016, April 5, 2016 and April 21, 2016. Leslie seconded. There was no discussion, objection or abstentions and the minutes were approved. [Andrew Sullivan arrived late therefore did not vote].

The IAOC discussed the desired process for editing meeting minutes. The most recent set of minutes exemplifies something that worked: all editing was done online, with IAOC members saving their changes online in Box.

2. Committee Chairs & Membership
 a. Appointment of Committee Chairs
 Leslie asked if there was any reason not to reappoint the chairs of the committees as they currently stand?

Finance Committee

Scott moved to reappoint Lou as Chair of Finance Committee. Tobias seconded. With no further discussion or objection, Lou was appointed Chair of the Finance Committee.

Lou made the motion to continue the Finance Committee membership as it currently is, with the addition of Leslie. Scott seconded the motion.

Tobias will remain on the Finance Committee and it was recommended that the ISOC CFO, Greg Kapfer, participate as a member as well.

It was also suggested that when a chair is appointed, it is the chair's responsibility to come back to the IAOC with recommendations of members for the committee.

IETF Protocol Registries Oversight Committee (IPROC)

Andrew shared that according to the charter, the IAB Chair serves as the chair of the IPROC, and the IAOC Chair is a member.

As such, Andrew moved that, according to the rules of the committee, Tobias is no longer a member and Leslie, as IAOC Chair, is. Scott seconded the motion. With no further discussion or objection, the committee membership was approved.

Legal Committee

Tobias moved to have Scott continue as Chair of the Legal Committee. Leslie seconded. With no further discussion or objection, Scott was approved as chair of the Legal Committee.

Andrew has also volunteered to be a member of the Legal Committee, with an endorsement from Scott. Tobias to send an email to Scott sharing his willingness to be a part of the Legal Committee as well.

Kathy proposed David Frolio, ISOC General Counsel, to be on the committee; Scott was in full agreement.

ACTION: We need to conduct a charter review in the near future (Ray & Scott).

Meetings Committee

Scott moved to have Ole continue as Chair under the new chair guidelines; Andrew seconded. With no further discussion or objection, Ole was reappointed as chair of the Meetings Committee.

Ole will determine if there are any revisions to propose to the Meetings Committee charter; he will also draft a note about soliciting members for the committee for review at the next IAOC meeting.

Andrew suggested that before we add anyone to the committee we need to issue a call for new members. His view is that we should have this discussion once we have a set of names in front of us; we should look at who steps up and evaluate the options and the committee composition.

Tools Development Committee
Lou moved to have Russ continue as Chair; Jari seconded. With no further objections or discussions, Russ will continue as Chair of the Tools Development Committee.

Russ will also consider having Ben Campbell replace Jari on the TMC.

Scott raised the fact that there is no charter to formally constitute the Tools Development Committee as an IAOC committee.

ACTION: Russ to work on a charter.

RFP Committee
Leslie moved to have Ray continue as chair of the RFP committee; Scott seconded. With no further discussion or objections, Ray will continue to chair the RFP committee.

Kathy would like David Frolio to be on this committee and notes that Greg Kapfer is not on it. Ray to review.

Remote Participation Services Committee
Scott made the motion to move to kill this committee. It was seconded by Lou. With no further discussion or objections the committee was eliminated.

Ray to remind Leslie to send a note that the IAOC has decided to kill this committee.

3. Finance
 a. IETF Financial Statement Format

The group had a conversation yesterday about separating IAOC and Trust financials, starting in January. It was decided there will be two separate reports. We are developing a new format that will be shared with the committee.

4. Meetings
 a. Community Input Process to Venue Selections

Singapore
Leslie inquired of the group, "What is the next step forward regarding IETF 100 and Singapore?"

After much discussion, the next step should be to draft a reconfirmation of the initial

announcement; a statement that says once again that we apologize and were unaware of the problem. Include, that after looking into the situation, here is the background information and some options that we have. This is our recommendation; what does the community want to do?

Scott would like to see a documented process – with clear and concise steps to follow. Develop a list of travel agencies to consult and document our findings.

There are three steps:
1) Process
2) Findings
3) Recommendation

ACTION: Ole has the pen for message to the community starting with Laura's list and Scott will document the process. The approved message will be sent out by Leslie as IAOC Chair.

5. Tools
Mail Archive Improvements Award

Russ provided background on the Mail Archives Improvement project.

1. The IETF Email Archive went into production two years ago. This project will implement those improvements specified in the requirements document, RFC 7842.

2. AMS is the original author of the Mail Archive Tool, therefore it is expected that AMS can make the changes more quickly and cost effectively than anyone else.

3. The milestones in the process were:
   On 21 Jan 2016, the IESG initiated IETF Last Call on the SOW
   On 18 Feb 2016, IETF Last Call ended
   On 3 Mar 2016, the IESG approved the SOW
   On 26 Apr 2016, received a bid from AMS
   On 29 Apr 2016, sent questions about the bid to AMS
   On 2 May 2016, received answers to the questions from AMS
   On 3 May 2016, TMC recommended award to AMS

4. The TMC recommends the award of the Mail Archive Improvement project to AMS.

Resolution:
The IAOC awards the Email Archives Improvements Project to AMS and requests the Internet Society to enter into such agreements to effect this award.

The motion to approve the resolution was made by Scott and seconded by Andrew.

With no further discussion or objection, the motion passed unanimously.

The RFP was awarded to AMS.

6. AOB
Parking Lot

IETF 95 Berlin Letter of Invitation Situation
Leslie stated that we are waiting for a letter of invitation from the host to be in place prior to opening registration. Ray has the responsibility in this process to consider where we are with letters of invitation.

Leslie would like to send a message to the IETF list that admits that we have had a problem opening registration this time. Benson also pointed out that if we standardized so that we always open registration at the end of the previous meeting, we wouldn't have to be concerned about the announcement timing.

Scott moved to adjourn the meeting of the IAOC. Tobias seconded. Leslie adjourned the meeting at 16:34 PM EDT.