

IETF Administrative Oversight Committee Overview



28 July 2013

Agenda



- BCP101 - Structure of the IETF Administrative Support Activity (IASA)
- Operation of the IAOC
- Financial model and relationship with ISOC
 - 2012 Financial Summary
- Venue selection
- Questions and Feedback

[This talk is not going to cover the IETF Trust]

Acronyms



- BnB – Bits-N-Bites
- IAD - IETF Administrator Director (Ray Pelletier)
- IAOC - IETF Administrative Oversight Committee
- IASA - IETF Administrative Support Activity
- ISOC – Internet Society
- RFP – Request for Proposal
- YEF - Year End Forecast

New IAOC Web Site

<http://iaoc.ietf.org>



I E T F

[Home](#)
[About](#)
[Announcements](#)
[Committees](#)
[Documents](#)
[Members](#)
[Minutes](#)
[Budget & Finance](#)
[Current Budget](#)
[Financial Statements](#)
[IETF Meeting Financial Statements](#)
[IETF Meetings](#)
[Host & Sponsorship Opportunities](#)
[IAOC Plenary Reports](#)
[Surveys](#)
[Venue Selection](#)
[IETF Trust](#)
[Legal](#)
[Subpoenas](#)
[Subpoena Procedures](#)
[Operations](#)
[Appeals](#)
[Contracts](#)
[Policy & Procedures](#)
[Reports](#)
[Procurement](#)
[RFIs](#)
[RFPs](#)

IETF Administrative Oversight Committee (IAOC)

Welcome to the IAOC home page. The IETF Administrative Oversight Committee (IAOC) is responsible for the fiscal and administrative support of the IETF standards process, is housed within the Internet Society, and is a part of IASA.

[RFC 4071](#) provides the structure and guidance for the IASA, IAOC, and IAD. The IAOC structure is designed to ensure accountability and transparency.

IAOC Overview Session

A video player showing a slide titled 'Venue Selection' with bullet points. The slide content includes: 'Current venue selection process in place since November 2010' (with sub-points: 'On average one meeting per year in North America, Europe, and Asia/Pacific, with occasional meeting in other regions (called 1-1-1-*)'), 'Preference for' (with sub-points: 'One roof' facilities, 'City center' locations (near airports, etc.), 'Reasonable travel', 'Sharing the pain and expense of travel'), and 'Venues under contract at least three years out'. The video player interface includes a play button, a small video thumbnail of a presenter, and a title bar with 'Orlando IETF 86'.

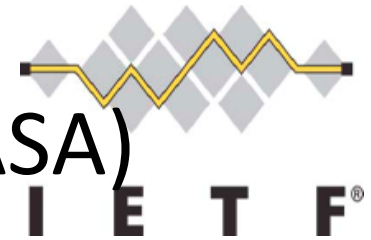
Recent Announcements

- [Accessibility of IETF Remote Participation Services](#)
- [Conclusions on South American IETF Meeting](#)
- [IETF Meeting Hotels for 2013](#)
- [IAOC Announces Meeting Registration Gender Data Gathering Decision](#)
- [IETF Meeting Hotels for 2013](#)

IETF 86, Orlando, FL - Reports

- [IANA Report](#)
- [IAOC-IAD Report](#)
- [IETF Chair Report](#)
- [IETF Progress Report](#)
- [IETF Trust Report](#)
- [NomCom Chair Report](#)
- [RFC Editor Report](#)

BCP101 - Structure of the IETF Administrative Support Activity (IASA)



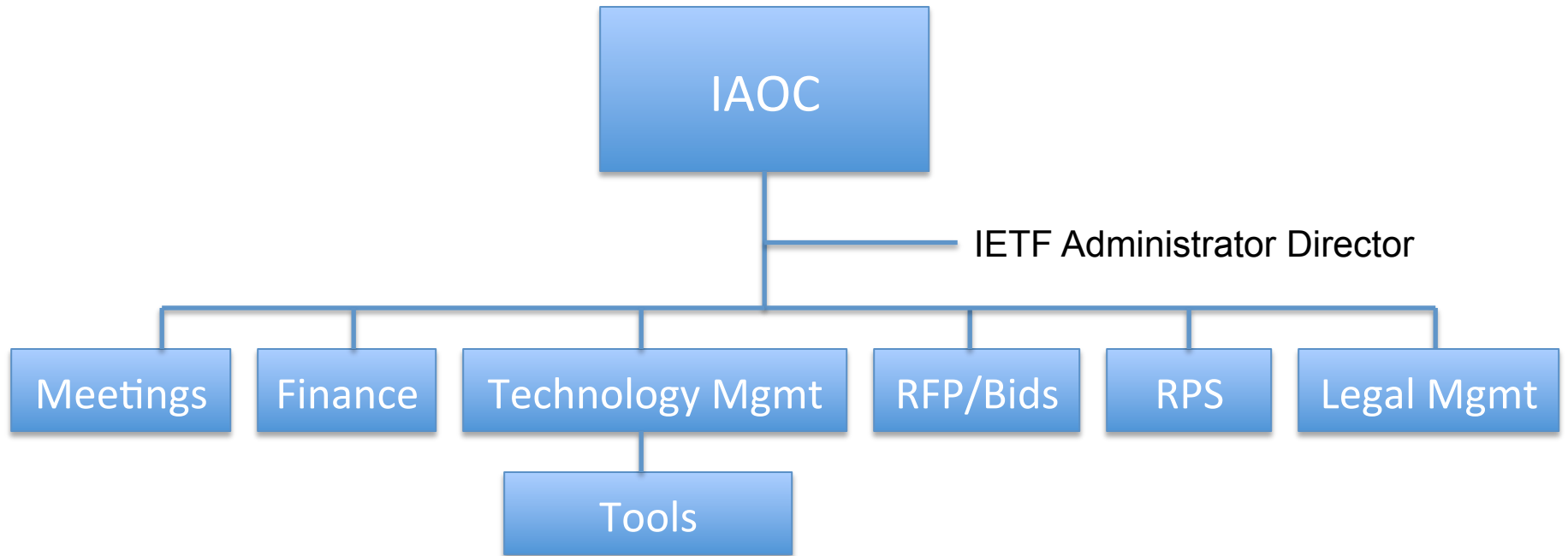
- The IASA was established by BCP101 in 2005
 - The IAOC was created to manage the operations and finances of the IETF
- The IAOC does not set policy for the standards process
- The IAOC is responsible to make sure that money is spent responsibly

IAOC Members



- Jari Arkko, IETF Chair – Ex Officio
- Scott Bradner – ISOC Board appointed
- Randy Bush – NomCom appointed
- Chris Griffiths – NomCom appointed
- Bob Hinden, IAOC Chair – IAB appointed
- Russ Housley, IAB chair – Ex Officio
- Ole Jacobsen – IESG Appointed
- Ray Pelletier, IAD (non-voting member)
- Lynn St. Amour, ISOC President and CEO – Ex Officio

IAOC Structure



IAOC Committees



- Committee Charters / Membership
<http://iaoc.ietf.org/committees.html>
- Standing committees
 - Finance
 - Legal Management
 - Meetings
 - Technology Management
 - Tools Development
 - RFP
 - Remote Participation (RPS)
- Committees make recommendations to the IAOC

IAOC Responsibilities



- IASA Finances and Budget
- Oversight of the IETF Administrative Director
- Support the needs of the IETF Standards process, IESG, IAB, IRTF, and RFC Editor
- Selection and oversight of contracted services
 - RFC Editor related contracts are done jointly with the RFC Series Editor
- Venue selection and operation of the IETF meetings
- Support for the IETF's IT services (data tracker, web sites, tools, etc.)

Employees / Contractors



- The IASA has one employee and contractor
 - IAD (full time ISOC employee)
 - RFC Series Editor (half time individual contractor)
- All other services are provided via contracted services
 - Secretariat
 - Meeting Network Services
 - RFC Production Center
 - RFC Publisher
 - Legal Services
 - Short term contracts or work orders for specific projects

Decision Making / Consensus



- Most decisions made by the IAOC are unanimous
 - There are always votes on financial and important decisions
 - Occasionally, it isn't unanimous and a majority is required to pass
 - Decisions and votes are recorded in the minutes

Transparency and Community Feedback



- IAOC tries to be as transparent as possible
 - Most information is shared
 - Personnel, financial negotiations, RFP responses, etc. are confidential
- IAOC seeks input from the community on issues we think are important to get feedback
 - Statements of Work (SOW)
 - New region/meeting locations
- IAOC works with IESG/IAB/etc. when policy and implementation roles overlap



Finances

Financial Background



- The IETF is not a formal legal organization
 - It is officially an organized activity of the Internet Society
- All of the money flows through ISOC
 - The IETF has no assets or bank accounts
 - The IETF has no receivables, debts, or other obligations
- The IAOC manages the IASA finances like an organization
 - It's like a Department/Profit Center in a company
 - IASA bottom line is always zero
- The IETF budget is incorporated into ISOC's budget
 - ISOC Board approves the overall ISOC budget

Financial Background (cont.)



- IETF meeting registration fees and sponsorships pay for the meetings and part of the IETF's operations
- ISOC pays for the remainder of the operations
- ISOC also provides staff support for
 - Finding Meeting Hosts, Sponsors, and Bits-N-Bites
 - Administrative support (minutes)
 - Accounting support (budget, contracts, etc.)
- IETF's Relationship with ISOC is a “Win-Win”

Financial Flow



Registration Fees, Sponsorships, Bits-n-Bites



IETF Operations



Meeting Costs



2012-2015 Financials



	2012 Budget	2012 Actuals	2013 Budget	2014 Advice	2015 Advice
Revenue	\$3,264.	\$3,571.	\$3,346.	\$3,276.	\$3,449.
Expenses					
IETF Operations	\$5,408.	\$5,189.	\$5,275.	\$5,433.	\$5807.
Tools Development	\$215.	\$255.	\$300.	\$250.	\$200.
ISOC Contribution	\$2,360.	\$1,872.	\$2,229.	\$2,407.	\$2,508.

(Note: Dollars are in \$1,000)

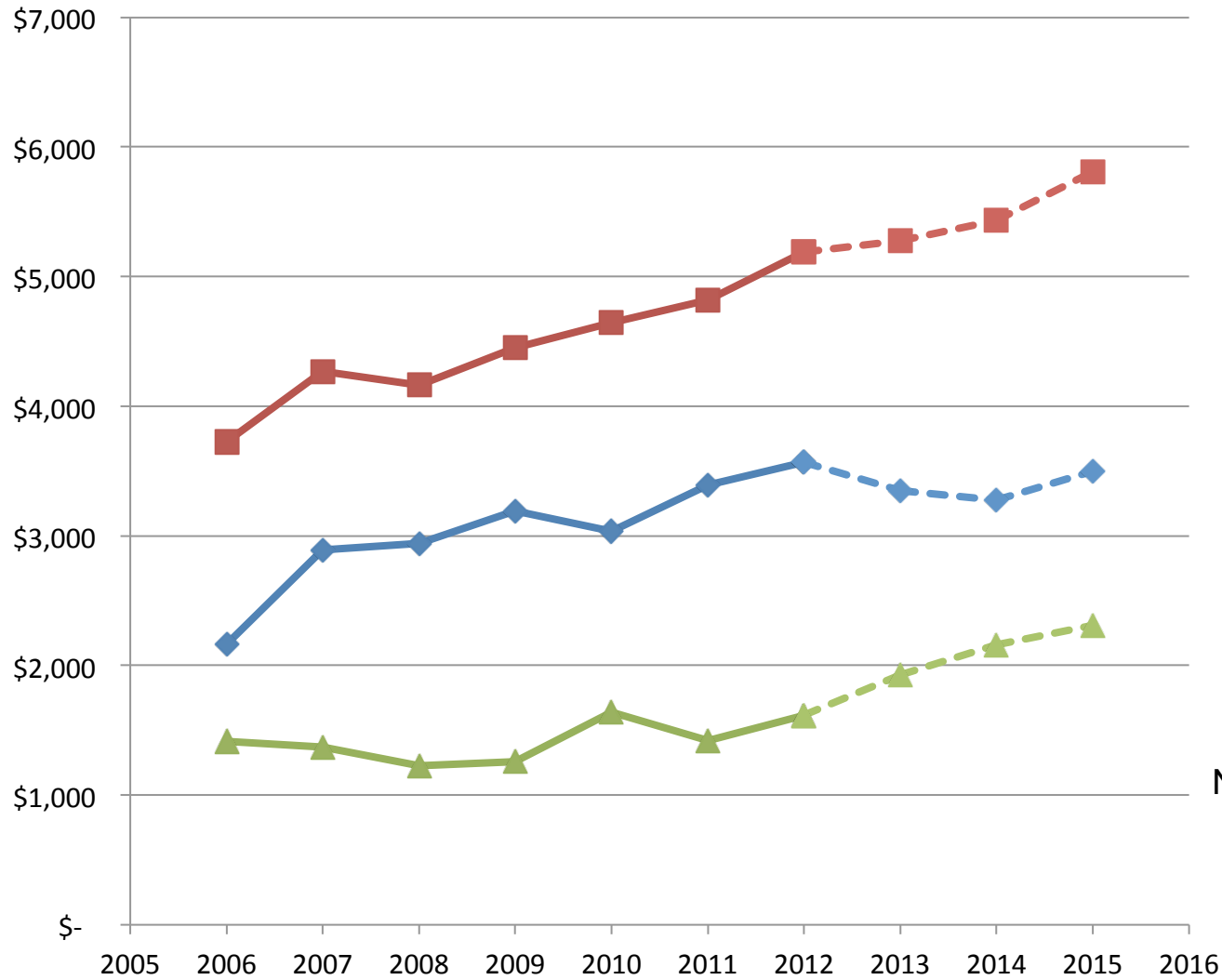
2012-2015 Detailed



I E T F[®]

IETF 2012 - 2015 Budget		2012	2012	2013	2014	2015
Revenues		Budget	Actuals	Budget	Advice	Advice
Registration Fees		\$ 2,152	\$ 2,237	\$ 2,140	\$ 2,116	\$ 2,124
Meeting Sponsorship		310	359	318	265	440
Network/NOC Host		556	533	624	600	650
Hotel Commissions		145	203	165	170	160
New Revenue		100	194	100	125	125
Miscellaneous		0	45	-	-	-
Total Revenue		\$ 3,264	\$ 3,571	\$ 3,346	\$ 3,276	\$ 3,499
IETF 2012 - 2015 Budget		2012	2012	2013	2014	2015
Expenses		Budget	Actuals	Budget	Advice	Advice
RFC Services		900	876	\$ 893	\$ 918	\$ 955
Secretariat Services		1,775	1,768	1,788	1,841	1,896
Meeting Space Costs		350	244	228	200	350
Network/NOC Costs		600	600	554	600	660
Meeting Operations (Secretariat)		912	991	923	950	950
Other Meeting Costs		118	110	154	133	136
Subtotal Direct Meeting Costs		1,979	1,945	1,858	1,883	2,096
Transition Expenses		85	6	-	-	-
Special Projects		50	32	50	50	50
IT Maintenance		50	3	75	100	150
Admin (IASA,IETF, IAB, IRTF, NomCom, IAD, ISE)		415	409	451	472	490
IETF Trust		35	29	36	38	40
ISOC G&A		120	120	125	130	130
Total Expenses		\$ 5,408	\$ 5,188	\$ 5,275	\$ 5,433	\$ 5,807
IETF 2012 - 2015 Budget		2012	2012	2013	2014	2015
		Budget	Actual	Budget	Advice	Advice
ISOC Direct Contribution Excluding Development		\$ 2,145	\$ 1,617	\$ 1,929	\$ 2,157	\$ 2,308
IT Tools Development		215	255	300	250	200
ISOC Direct Contribution Including Development		\$ 2,360	\$ 1,872	\$ 2,229	\$ 2,407	\$ 2,508

IASA Financial History



Notes:
 Dollars are in \$1,000
 Tools Dev not included
 2013 is Budget
 2014+ is Advice



Venue Selection

Venue Selection



- Current venue selection process in place since November 2010
 - On average one meeting per year in North America, Europe, and Asia/Pacific, with occasional meeting in other regions (called 1-1-1-*)
- Preference for
 - “One roof” facilities
 - “City center” locations (nearby restaurants, etc.)
 - Reasonable travel
 - Sharing the pain and expense of travel
- Venues under contract at least three years out

Time Line



- Four Years Out
 - IAOC selects regions for meeting using 1-1-1-* model
- Three Years Out
 - Cities identified to investigate, site visits, meeting committee recommends venues to IAOC, IAOC approves, contracts negotiated, city announced
- Three Months Out
 - Site visit to evaluate changes, detailed planning, and build relationship with venue staff

Venue Selection Criteria



- Venue will support successful IETF meeting
 - Meeting space, room blocks, network, food and beverage, meeting space cost, room costs
- City / Area
 - Overflow hotels, restaurants/bars
 - Safety
 - Good visa availability
- Travel
 - Hub airport, travel cost, balance of travel pain

Future Meetings



- 2013
 - Vancouver, November, Hyatt, **Host needed**
- 2014
 - London, March, Hilton Metropole, **Host needed**
 - Toronto, July, Fairmont, **Host needed**
 - Honolulu, November, Hilton Hawaiian Village, **Host announced soon**
- 2015
 - Dallas, March, **Host needed**
 - Prague, July, **Host needed**
 - Yokohama, November, WIDE

Future Meetings(2)



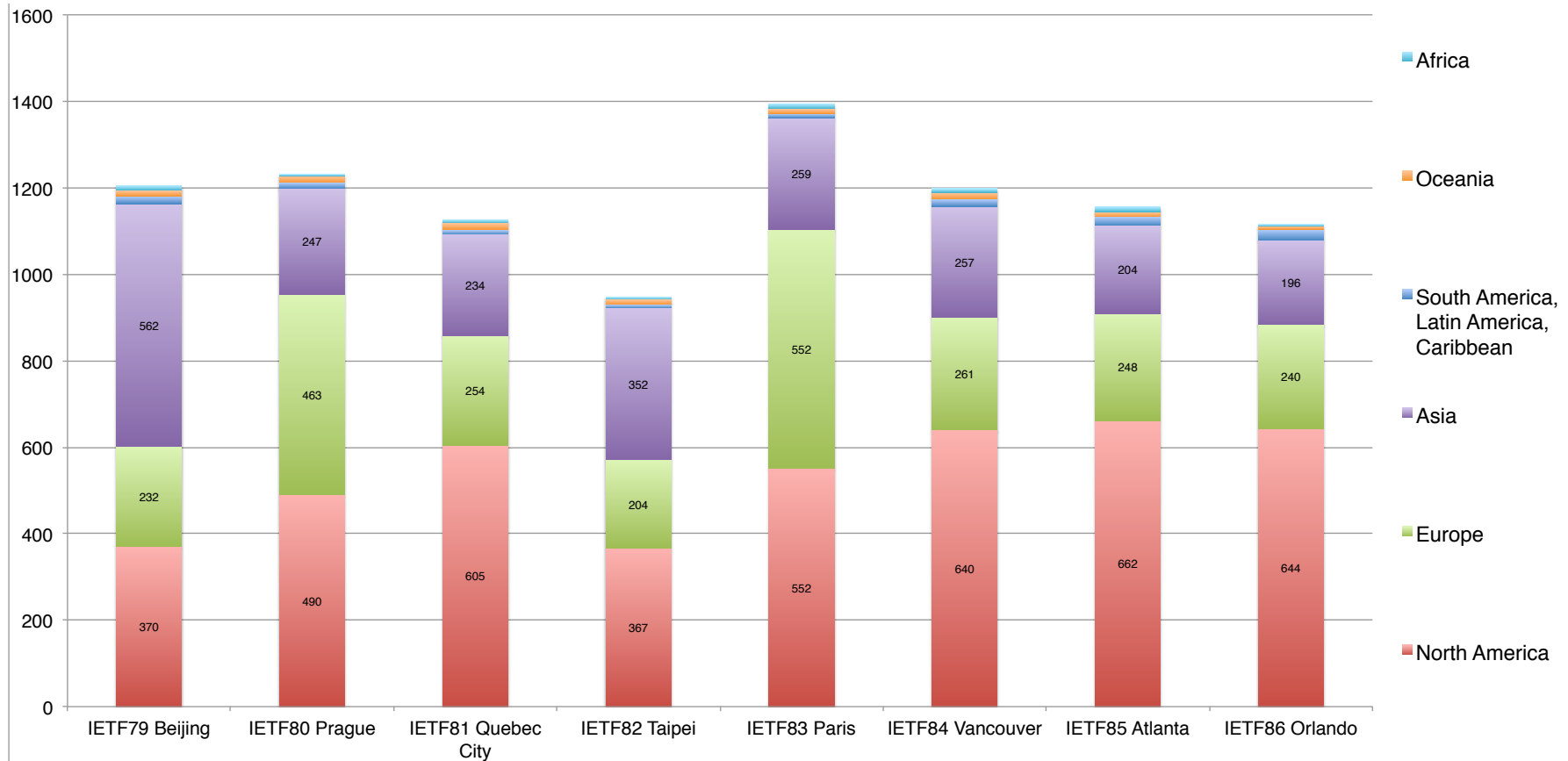
- 2016
 - Europe, March / April, Host needed
 - North America, July, Host needed
 - Asia, November, Host needed
- IETF Meeting Calendar set for 2017 - 2022

Actual Reasons for Rejecting Venues



- Hotel room costs very high (>\$300/night)
- Safety concerns
- Lack of nearby restaurants and alternate hotels
- Visas not available for group of IETF attendees
- Travel cost for all attendees

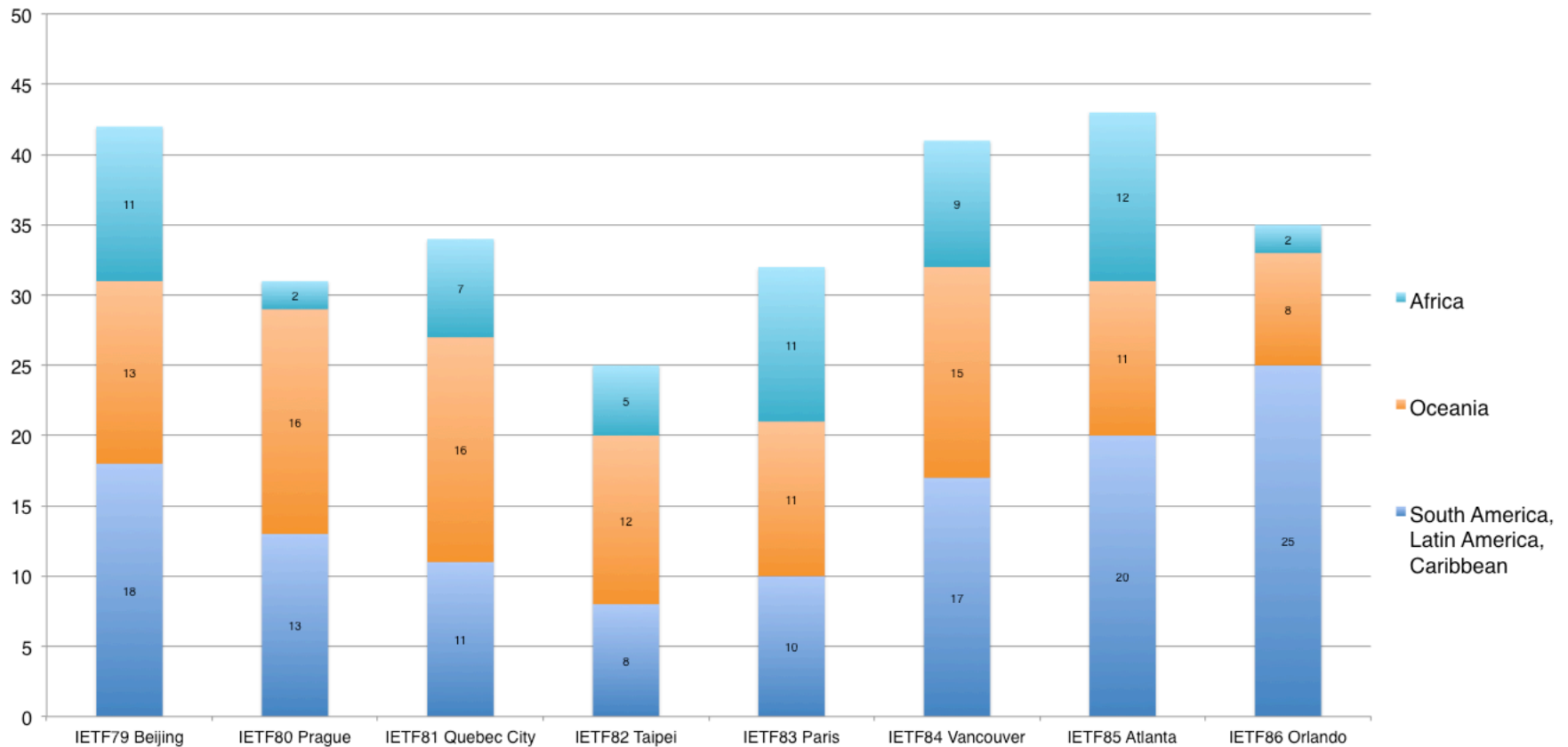
IETF Attendance by Region



IETF87 Berlin

IAOC Overview

Africa, Oceania, South America/ Latin America/Caribbean



IETF87 Berlin

IAOC Overview

South America IETF Meeting



- Site visit to Buenos Aires and Sao Paulo in February 2013
- IAOC recommended having an IETF meeting in Buenos Aires and asked community for feedback and to respond to a survey
- Based on the the feedback, survey results, and ISOC organizing local events
 - We are proceeding with planning a single meeting in Buenos Aires

Buenos Aires Conclusions



- Survey
 - 656 Responses
 - 72.3% said they were likely to attend
 - 71.8% of active participants were likely to attend
 - Compares to 85% for London and 68.4% for Yokohama
- Community Feedback
 - A single meeting in South America isn't enough to build long term participation
 - ISOC will organize local event

http://iaoc.ietf.org/documents/SurveySummary_Unfiltered_06172013.pdf

http://iaoc.ietf.org/documents/SurveySummary_Active_06172013-1.pdf

<http://iaoc.ietf.org/documents/ISOC%20Activities%20supporting%20IETF%20in%20LAC.pdf>



Questions and Feedback



Thank You