Meeting: IAOC
Date: The meeting was called to order on 14 December 2017 at 09:06 AM PST.

Attendees:
Alexa Morris
Alissa Cooper
Avri Doria
John Levine
Kaveh Ranjbar
Leslie Daigle
Lou Berger
Ole Jacobsen
Portia Wenze-Danley
Ted Hardie

Not present:
Kathy Brown
Tobias Gondrom

Scribe:
Liz Flynn

1. Operations
  a. Minutes
     2017-11-14
     John moved to accept the minutes, and Lou seconded. With no objections, the November
     14 minutes were approved.

2. Action / Discussion items

a. IETF 108 Location

Resolution
Resolved that the IAOC approves the for the site of IETF 108 and
request the Internet Society to negotiate the necessary agreements to effect that selection.

Ted moved to approve the resolution. John seconded.

Lou points out we should cover ourselves in the contract in case political instability necessitates
a change of venue. There is already a force majeure clause in all our hotel contracts.

Roll call vote results:

Lou Berger [YES]
Kathy Brown [NOT PRESENT]
Alissa Cooper [YES]
Leslie Daigle [YES]
Tobias Gondrom [NOT PRESENT]
Ted Hardie [YES]
John Levine [YES]
Kaveh Ranjbar [YES]

The resolution passes.

b. Legal Services Resolution

Resolution
The IAOC awards Biddle/Thompson Hine the contract to provide legal support to the IETF in accordance with the Biddle/Thompson Hine engagement letters dated 1 December 2017. The IAOC authorizes the expenditure of <confidential></confidential>, and requests the Internet Society to enter into such agreements as needed to execute this award. This amount is within the projected budget.
John moved to approve the resolution. Leslie seconded.

Roll call vote results:

Lou Berger [YES]
Kathy Brown [NOT PRESENT]
Alissa Cooper [YES]
Leslie Daigle [YES]
Tobias Gondrom [NOT PRESENT]
Ted Hardie [YES]
John Levine [YES]
Kaveh Ranjbar [YES]

The resolution passes.

c. RFC Format Tools Award

Background
The RFC Formal Tools RFP requests bids on three components. Bidders were allowed to bid on some or all of the components. The TMC received two bids: one from Soaring Hawk for all three components, and one from Spherical Cow Group for the SVGcheck component. The TMC recommends awarding all three of the components to Soaring Hawk, which is Jim Schaad's company.

After reviewing the proposals, the TMC asked each bidder if they were willing and able to follow the instructions listed here:

 https://trac.tools.ietf.org/tools/ietfdb/wiki/ContractorInstructions

Jim Schaad indicated that he could do so without any change in price.

The TMC will work with Jim Schaad to answer the question in the proposal about installation on Windows environments, but the TMC does not expect the answer to change the level of effort or price. Further, the TMC observes that Jim Schaad has shown a good deal of insight into these development projects with his questions to the RFC Editor, particularly question about the use of greyscale.

The proposal from Spherical Cow does not show that kind of understanding of the problem, and the time estimate for development is excessive given the existing prototype. The inclusion of a graphic user interface (GUI) in the bid does not justify the significant cost difference.

The 2018 budget includes funding for the development of these tools.

Resolution
Resolved that the IAOC awards the contract for all three RFC Format Tools to Soaring Hawk for and authorizes the IAD to negotiate the necessary agreements and the Internet Society to execute this award.

Leslie moves the resolution. Lou seconds.

Roll call vote results:

Lou Berger [YES]
Kathy Brown [NOT PRESENT]
Alissa Cooper [YES]
Leslie Daigle [YES]
Tobias Gondrom [NOT PRESENT]
Ted Hardie [YES]
John Levine [YES]
Kaveh Ranjbar [YES]

Resolution passes.

3. AOB

a. 2018 calendar

Liz is preparing a 2018 calendar for the IAOC and subcommittees. The proposed IAOC January and February meeting dates are:

Primary   25 Jan
Backup   11 Jan

Primary   22 Feb
Backup   8 Feb

b. Retreat plan

Kaveh has informally suggested RIPE NCC is willing to host.
Straw proposal weeks: last two weeks of April, first week of May.

c. Video archive discussion

Glen is on vacation until January and he should be looped into the discussion. Alexa does not see why there shouldn't be some kind of video archive, but it needs to be discussed with Glen and the tools team.

Lou: We can download automatic transcriptions from Youtube speech-to-text. Could we do a code sprint to get these transcriptions? Ted points out that the Google transcription algorithms are updating rapidly and capturing "older" versions of transcripts may not be useful.

Leslie closed the meeting at 09:45 AM.