

IAOC Administrative Procedures

Adopted _____

1. The IAOC shall hold at least ten meetings each calendar year, as face to face meetings, as teleconferences at which all participants can speak and hear each other, or as a combination.
2. The IAOC shall select one member to serve as the chair.
 - a. Members eligible to serve as Chair are the NomCom, IESG and IAB appointees to the IAOC. For the avoidance of doubt the IETF Chair is not eligible to serve as Chair.
 - b. The term of the Chair shall be one year from the time of selection or the remaining time of his or her tenure, whichever is less. An individual may serve any number of terms as Chair, if selected by the IAOC members.
 - c. The Chair serves at the pleasure of the IAOC and may be removed from that position at any time by the IAOC.
 - d. The Chair shall convene and preside over meetings of the IAOC but shall have no other powers or authority beyond his or her powers as an IAOC member. If the Chair is not available, then any other member may convene or preside over meetings of the IAOC in the absence of the Chair.
3. A quorum consists of a majority of the eight voting members of the IAOC. The IAOC attempts to take all decisions by consensus, but when consensus cannot be found, a majority vote of the members present at a meeting where there is a quorum shall be determinative.
4. The IAOC shall from time to time appoint a Secretary, who shall record and publish minutes of the meetings.
5. The IAOC shall from time to time appoint a Legal Counsel to the IAOC.
6. The IETF Administrative Director is authorized to execute decisions of the IAOC on behalf of the IAOC.
7. The IAOC voting members shall not receive any compensation (apart from reimbursement of expenses) for their services as IAOC members.
8. The IAOC shall be guided by RFC 4071, as amended and supplemented.
9. Members shall at all times act in a disinterested manner and consider only the benefit of the IETF community as a whole in discussions and decisions. The Members shall promptly disclose any material conflict of interest and recuse themselves from related decisions.
10. These procedures may be amended by a motion passed by a meeting of the IAOC. Substantive amendments will be posted in advance for comment from the IETF community.