

Special IAOC Call 10:00 AM EDT Thursday June 14, 2007

Participants:

Lynn St. Amour [present]
Fred Baker [present]
Bob Hinden [present]
Russ Housley [present]
Ed Juskevicius [present]
Olaf Kolkman [present]
Kurtis Lindqvist [present; Chair]
Ray Pelletier [present]
Jonne Soininen [present]

Marshall Eubanks [scribe]

Agenda for special IAOC Call 10:00 AM EDT Thursday June 14, 2007

- * Review and Approve Secretariat RFP for announcement

Review and Approve Secretariat RFP for announcement

Several attendees explained that as they had only received the latest draft of the Secretariat RFP late the previous night, they had not had time to review the changes properly. The Chair suggested that as the intention was to publish the RFP on 15 June, the meeting should review the changes now as a group.

The IAD provided a summary of the changes.

- * Expansion of several acronyms.
- * Choice of a standard contract.
 - o Bob Hinden noted that it was important to specify this clearly.
- * Expansion of the "works for hire language" in the terms and conditions.
- * Relocation of certain content to an appendix.

Lynn St Amour explained that ISOC has engaged a new events planner and manager, who provided qualified input on the meetings section of the document.

The IAD also discussed changes to the Statement Of Work document (SOW), noting that financial management was elevated to a higher status in the document to clarify that responsibilities include meeting, clerical, and IT financial management.

The IAOC discussed several issues relating to financial and other arrangements with vendors. The IAOC also discussed the importance of ensuring that vendors properly represent their relationship to the IETF and do not seek inappropriate marketing benefit. The document includes changes to clarify the meeting selection responsibilities of vendors and the importance of seeking input from WG and RG Chairs.

The IAOC discussed the sections of the document dealing with the technical responsibilities of vendors, emphasising the need to guarantee very high levels of network availability and performance.

Olaf Kolkman stressed the importance of ensuring that the vendors work closely with the IETF Tools Team. The IAOC discussed at length the best method of incorporating this into the document.

The IAD explained he would produce new drafts incorporating the changes on this same day. The IAOC decided to conduct an e-vote on the new draft, closing at 1:00 PM EDT on Friday June 15, 2007.