

IAOC Meeting
2013-10-10 -4 GMT / 10:00 EDT

Jari Arkko [PRESENT]
Scott Bradner [ABSENT]
Randy Bush [PRESENT]
Chris Griffiths [PRESENT, Chair]
Bob Hinden [ABSENT]
Russ Housley [PRESENT]
Ole Jacobsen [PRESENT]
Ray Pelletier [PRESENT, IAD]
Lynn St. Amour [PRESENT]

Leslie Daigle [GUEST]
Jewellee Dalrymple [SCRIBE]

IAOC Meeting Agenda
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1. Operations
 - Minutes 2013-09-12
 - Minutes 2013-09-19
 - Performance Reviews
2. Finance
 - IAB Request for Extended Hours Experiment
3. Meetings
 - Berlin VAT Update
 - Vancouver Update
 - Honolulu Construction Update
 - Buenos Aires
 - IETF 96
 - Asia Site Visit
4. Tools
 - Mission Critical Policy
 - Shim Layer WO #2
 - Django Proposal Award
5. Legal
6. Remote Access
 - Vancouver Update & Proposal
7. AOB
 - Internet Endowment

Chris called the meeting to order at 10:03 AM EDT.

1. Operations
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+ Minutes

The 2013-09-12 and 2013-09-19 minutes are ready for adoption with minor modifications.

Russ moved and Chris seconded a motion to approve the 2013-09-12 and 2013-09-19 minutes as modified.

Without objection, the minutes were approved.

+ Performance Reviews

Ray presented a proposed process and schedule for performance reviews of the Secretariat and for legal services, and explained the process for RFC Production Center.

A. Secretariat Performance Review Process

- I. Secretariat performance review will be based on:
 - a. AMS Self Review based on SOW and SLAs
 - b. AMS Operations Reports
 - c. IESG Chair Review of AMS provisioned services
 - d. IAB Chair Review of AMS provisioned services
 - e. RSOC Chair Review of AMS provisioned services
 - f. NomCom Chair Review of AMS provisioned services
 - g. TMC review of AMS IT self review
 - h. Meetings Surveys
 - i. IAD Review
 - j. IAD Write-up and Recommendation
- II. Schedule:
 - a. All input completed mid-January 2014
 - b. IAOC approves in late January 2014
 - c. Performance Review to be given in February 2014

B. RFC Production Center Performance Review Process

I. RFC Production Center

RFC 6635 states that the RSE is responsible for the review of the RFC Production Center:

RFC 6635

Section 2.1.1. Strategic Leadership and Management of the Publications and Production Functions

The RSE performs annual reviews of the RFC Production Center and Publisher function, which are then provided to the RSOC, the IASA, and the community.

Ray noted that under RFC 6635 the performance reviews are posted online. The IAOC should discuss this at some point. A high level review should be available to the community. It can be discussed in January.

C. Legal Performance Review Process

- I. Secretariat performance review will be based on:
 - a. Legal self-review
 - b. Legal Committee review
 - c. IAD review
 - d. IAD write-up and recommendation
- II. Schedule
 - a. All input completed mid-January 2014
 - b. IAOC approves in late January 2014
 - c. Performance Review to be given in February 2014

There were no objections or suggestions for the performance review processes and the proposals were approved without objection.

2. Finance
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+ IAB Request for Extended Hours Experiment

Ray presented a request by the IAB, submitted upon the recommendation of the RSOC. That the hours of the RFC Series Editor, RSE, be increased from 20 hours per week to 26 hours per week for October through December 2013, providing the funding was available in 2013. Following which experiment period the IAB would make a decision as to whether to approve an extension of the increased hours for 2014.

Ray said funding was available in the 2013 RFC Series Editor Budget and would cost less than <confidential> </confidential> for the period.

RESOLUTION:

The IAOC find there is funding in the 2013 Budget for the increase in the RFC Series Editor hours requested by the IAB and requests the IAD to effect the contractual agreements necessary to implement the request.

Russ moved and Randy seconded a motion to increase the RFC Series Editor hours requested by the IAB and request the IAD to effect the contractual agreements necessary to implement the request.

Jari Arkko	[YES]
Randy Bush	[YES]
Chris Griffiths	[YES]
Russ Housley	[YES]
Ole Jacobson	[YES]
Lynn St.Amour	[YES]

The motion passed.

3. Meetings

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+ Berlin VAT Update

Ray updated the IAOC on the administrative implementation of the VAT among the InterContinental, the ISOC staff, and VMC, the contractor retained by ISOC to recover from and oversee the payments to the German tax authorities.

The parties have reached a written understanding of their roles and responsibilities with regards to each other and cleared the way for invoicing and payments in accordance with German regulations.

Ray is in discussions with an accounting firm in London regarding ISOC-IETF's VAT obligation for IETF 89 in London. A final, written opinion is expected soon, certainly before registration opens.

+ Vancouver Update

Ray gave an update on the Vancouver numbers.

A. Numbers

I. Registered	702
II. Paid	313
III. 1st Timers	126 registered 33 paid
IV. Countries	
US	291/170
CN	97/5
CA	30/19
JP	26/17
GB	26/15

B. Plenaries

The IAB will be conducting its Plenary Wednesday morning. Bruce Schneier will be a guest speaker. The Administrative Plenary will be Wednesday evening.

C. Sponsors

Bits-n-Bites sponsorships to date: \$35K, however, Drew expects 9-10 tables, no ISOC tables expected. The target sponsorship for this meeting is \$85K.

The budgeted numbers for paid attendees is 1,115. We may end up with more day passes because of the tech plenary and its topic, which is of great interest. Monday and Tuesday nights will be nights off. There is no social. The cost for F&B will be in the \$45k range.

+ Honolulu Construction Update

Ray said that we have been informed there will likely be construction at the Hilton Hawaiian Village over the period of IETF 91 in November. It plans to construct a new 30-floor tower on its property. However, the schedule is not nailed down.

Most of the daytime meetings will be in the Kalia Executive Conference Center and Mid-Pacific Conference Center. The Tapa Tower (35 stories) is between these conference centers and the construction. We are in contact with the hotel and will keep apprised of the schedule. When we have firm info on the schedule, we will notify the community.

+ Buenos Aires

Ray reported that negotiations are underway for IETF 95 in 2016. The primary hotel has been chosen. There's been a lot of discussion about the exchange rates, which will need a clear answer. There will need to be good instructions for the community. Ray will follow up. There is a provision in the contract regarding construction.

<Confidential>
</confidential>

+ IETF 96

Ray reported on possible venues in Europe for IETF 96 in July 2016. The focus is on one that the IETF has had a successful meeting previously.

<Confidential>
</confidential>

A contract for 2016 hasn't been closed yet. A couple contracts should be closed this year, IETF 95 and IETF 96.

+ Asia Site Visit

Ray reported on the site visit team to Asia to look at possible venues for IETF 97 in November 2016.

<Confidential>
</confidential>

A trip report has not yet been prepared. Ray will send it out to the Meetings Committee as soon as it comes in. The biggest obstacle right now is availability. It can be discussed some more after the trip report is made available.

4. Tools

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+ Shim Layer WO #2

Ray reported that IOLA has completed Shim Layer Work Order #1. The next module to port would be ietfworkflows, (containing mostly code related to stream management).

The cost is a not-to-exceed <confidential> </confidential>.

The TMC recommends the IAOC approve the award to IOLA to port ietfworkflows as Shim Layer Work Order #2.

There are likely to be 2 more Work Orders to complete the removal of the Shim Layer.

RESOLUTION:

The IAOC approves the award to IOLA for the second phase of the Shim Layer Removal at a cost not-to-exceed <confidential> </confidential>.

Russ moved and Chris seconded a motion to approve the award to IOLA for the second phase of the Shim Layer Removal at a cost not-to-exceed <confidential> </confidential>.

Jari Arkko	[YES]
Randy Bush	[YES]
Chris Griffiths	[YES]
Russ Housley	[YES]
Ole Jacobson	[YES]
Lynn St.Amour	[YES]

The motion passed.

+ Django Software Upgrade

The TMC requested bids from our IDIQ developers for the upgrading of the Django development framework, the software that supports Datatracker tools development.

Two bids were received, Yaco and IOLA.

<Confidential>
</confidential>

The bids were reviewed by the TMC (Henrik, Russ, Scott, Robert, Ray, Bob, and Jari)

The TMC recommends the IAOC award the Django Upgrade award to IOLA because its proposal reflected an understanding of the work, its timing with ongoing development and merges, and its cost.

The funds will come from the IT Maintenance Budget. This is not capital investment work, although it requires some tweaking of software that's been impacted by this upgrade.

RESOLUTION:

The IAOC awards the Django Upgrade project to IOLA for a not-to-exceed <confidential> </confidential>.

Randy moved and Russ seconded a motion to award the Django Upgrade project to IOLA for a not-to-exceed <confidential> </confidential>.

Jari Arkko	[YES]
Randy Bush	[YES]
Chris Griffiths	[YES]
Russ Housley	[YES]
Ole Jacobson	[YES]
Lynn St.Amour	[YES]

The motion passed.

5. Legal

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No new information.

6. Remote Access

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+ Vancouver Update & Proposal

Ray reported on Meetecho support for the Vancouver meeting.

Ray solicited a proposal from Meetecho to determine if there were conditions under which they would attend and provide the same level of support as they had at previous meetings.

Meetecho proposed financial support of <confidential> </confidential>.

The RPS Committee supports the Meetecho proposal for the provision of service in Vancouver.

The Finance Committee supports the proposal at the proposed funding level. Funds are available for the service and will

come from the 2013 Other Meeting Costs budget item.

RESOLUTION:

The IAOC approves the Meetecho proposal for RPS services at IETF 88 and funding of a not-to-exceed <confidential> </confidential>.

Russ moved and Chris seconded a motion to approve the Meetecho proposal for RPS services at IETF 88 and funding of a not-to-exceed <confidential> </confidential>.

Jari Arkko	[YES]
Randy Bush	[YES]
Chris Griffiths	[YES]
Russ Housley	[YES]
Ole Jacobson	[YES]
Lynn St.Amour	[YES]

The motion passed.

Much discussion is needed going forward for 2014.

7. AOB

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+ Internet Endowment

Lynn gave a brief update of the Internet Society's Internet Endowment initiative. She will give a fuller report in Vancouver.

<Confidential>
</confidential>

+ 17 October Call

Discussion ensued about moving the call to another date. A decision will be made tomorrow. The end of October (31st) would be the next logical date. The following week, the IAOC will be in Vancouver.

Chris adjourned the IAOC meeting at 10:52 AM EDT.